Job Profile
Job Description

Queen Mary University of London

Job Details		
Job Title:	**Clinical Trials Fellow**	
School/Dept/Institute & Centre:	Barts Cancer Institute, Centre for Experimental Cancer Medicine	
Reports to:	Clinical Professor of Genitourinary Oncology	
Grade:	Clinical Academic	**Full Time**
Career Family:	Clinical	
Appointment period:		
Current Location:	Charterhouse Square	

Job Context

Barts Cancer Institute (BCI) is one of six institutes within The School of Medicine and Dentistry (SMD). The Institutes are complementary and follow the same strategic plan for SMD, and also have Institute-specific objectives and requirements. The Institute's vary in scale, ranging in personnel from 150 - 400; financial turnover of £8 - £23 million per annum; and research income of £7 - 17 million per annum (for research active institutes).

In addition to the usual academic staff of a university, BCI also employs a significant number clinical academic staff, who are intrinsic to the delivery of clinical practice primarily within Barts and The London NHS Trust.

The Centre for Experimental Cancer Medicine (CECM) is comprised of a Clinical Trials Unit (CTU) which oversees the set up and coordination of all early phase investigator-led clinical trials sponsored by Barts Health or QMUL and the Cancer Research Delivery Group (CRDG) which is responsible for recruiting patients into all trials hosted, regardless of phase, by Barts Health, coordinating trials from a site perspective and collecting data. The post is span across both the CTU and CRDG.

Job Purpose

- To work with a multidisciplinary team in GU/Breast cancer clinical trials across multiple sites in London focusing on immune-oncology, to provide insight into working within a clinical trial environment.
- To contribute to the overall scientific endeavour of the Centre, and to take responsibility for areas of the current projects, as demand requires.
- To work as part of the Institute's research team, being mutually supportive and covering duties as necessary during colleagues' absences and at times of additional pressure, as directed.

Main Duties & Responsibilities

Research:

- The principal duty of the post will be to undertake clinical responsibilities in breast/ bladder and renal cancer clinical trials, in particular assisting with identifying suitable patients for trials and assisting with their treatment, being able to provide appropriate medical advice on any adverse reactions that arise for investigational medical products.
- Providing specialist insight into clinical trial design and investigator brochures, assisting with protocol development, writing study abstracts and other trial documentation.
- To attend and participate in the Centre's academic activities, e.g. laboratory and journal club meetings, research group meetings and weekly seminars e.g. Wednesday 5pm seminar.

- To make research initiatives and original contributions to the research programme wherever possible, and to contribute freely to the team research environment in a manner conducive to the success of the research project as a whole.
- To keep up to date with scientific, clinical and professional issues, in particular relating to developments in bladder and renal cancer.
- To ensure that all research is undertaken according to Good Clinical Practice (GCP), Good Laboratory Practice (GLP), College and Trust protocols.

Clinical:

[The posholder will hold an Honorary CRF contract with the Barts Health NHS Trust.]

- To undertake clinical duties as appropriate, and as agreed with the supervisors.
- To assist with the clinical management of patients under the care of this Centre under the supervision of the consultants whilst on call if applicable.
- The post-holders must have an awareness and understanding of clinical governance issues, and will be expected to participate in Clinical Governance activities related to their clinical work.

Teaching:

- The postholder may be expected to contribute to the delivery of undergraduate and postgraduate curricula in accordance with the Institute's Teaching and Learning Service Level Agreement and as agreed by the Project Supervisor, the Centre Lead, the Institute Teaching Lead and the Institute Director. This may include contributing to course and examination organisation, PBLS, OSCEs and, when required, serving on strategic or tactical committees related to teaching.

Communication & Networking

- To work as part of a multidisciplinary team of clinicians, scientists, nurses and support staff, developing good working relationships within the team, and making use of discussions with the project supervisor(s), and other team members as appropriate, to establish and maintain excellent communication links
- Providing, receiving and presenting complex information to a large group of staff/students/peers within the Research Centre, Institute, SMD, Trust and externally
- To attend and present at the relevant workshops, meetings and conferences, as advised by the Supervisor

Other:

- To ensure they are fully aware of and comply with the College's/Trust's policies and procedures in relation to data protection, confidentiality, health and safety at work, COSHH regulations, infection control, safe handling of drugs, and all local safety rules regarding fire, chemical, radioisotope and gene manipulation hazards.
- To identify own training needs and to remain up to date with current professional thinking.
- The postholder must at all times carry out their responsibilities with due regard to the College's and Trust's Equal Opportunities policy.
- The duties of the post outlined above are not exhaustive, and the postholder will be expected to be co-operative and flexible, undertaking such administrative and other duties as may from time to time be reasonably expected of a member of research grade staff in a university.

- These duties will be subject to review in line with the changing requirements of the Centre, Institute, School or College, and with the development needs of the postholder as identified through regular review/appraisal processes.

The above list of responsibilities is not exhaustive and the jobholder may be required to undertake other duties commensurate with the level of the role, as reasonable requested by their line manager.

This job description sets out the duties of the post at the time it was drawn up. Such duties may vary from time to time without changing the general character of the duties or level of the responsibility entailed. Such variations are a common occurrence and cannot in themselves justify a reconsideration of the grading of the post.

This table lists the essential and desirable requirements needed in order to perform the job effectively. Candidates will be shortlisted based on the extent to which they meet these requirements.

	Requirements	Essential / Desirable
Qualifications	Medical degree from a recognised institution	E
	GMC registration	E
	Specialist registrar grade or below	E
Knowledge, Skills and Experience	Relevant experience in GU/breast oncology	E
	Relevant lab or clinical trial experience	D
	Experience in adult medicine	E
	Experience of scientific data handling	D
	Appropriate clinical knowledge	E
	Knowledge of oncology practice	E
	Excellent communication skills	E
Attitude and Disposition	Flexible and co-operative	E
	Self-motivated	E
	Willingness to learn new skills	E
	Willing to be innovative and to deal with responsibilities of the Centre	E
Other	Desire to pursue a career in academic medicine	E
	Good health record and general health appropriate to the duties of the post	E
	Willingness to work flexible and sometimes long hours as the project demands	E

E – Essential: Requirements without which the job could not be done.

D – Desirable: Requirements that would enable the candidate to perform the job well.